



USI CAP Withdrawal & Refund Calendar 2019-2020 School Year

CAP Term Length	100% refund; last day to drop courses online ¹	75% refund	50% refund	25% refund	0% Refund Begins	Last day to drop WITHOUT evaluation ²	Last day to drop WITH evaluation ²
Fall (Start of Sem. 1 – Winter Break)	Through 9/13/19	9/16/19 – 9/20/19	9/23/19 – 9/27/19	9/30/19 – 10/4/19	10/7/19	10/18/19	See Below ³
Yearlong (Start of Sem. 1 – End of Sem. 2)	Through 9/13/19	9/16/19 – 9/20/19	9/23/19 – 9/27/19	9/30/19 – 10/4/19	10/7/19	1/24/20	See Below ³
Spring (Start of Sem. 2 – End of Sem. 2)	Through 2/7/20	2/10/20 – 2/14/20	2/17/20 – 2/21/20	2/24/20 – 2/28/20	3/2/20	3/13/20	See Below ³

¹Students can drop courses via email (cap@usi.edu) through 9/13/19 or 2/7/20. After that, schedule changes require paperwork from the CAP Office, and students will owe some or all of the tuition for the dropped course.

²**WITHOUT** evaluation means a student will receive a ‘W’ (Withdrawal) on their transcript. **WITH** evaluation means a student will receive ‘W’ if passing the course at the time of withdrawal. If failing, the student may receive an ‘F’ at the discretion of the CAP Instructor.

³Last day to drop with evaluation is the Friday before the high school’s final exam week.

USI CAP Billing Calendar 2019-2019 School Year

CAP Term Length	<u>Bill Mailed to Home Address⁴</u>	Final Payment Due
Fall (Start of Sem. 1 – Winter Break)	10/8/19	10/25/19
Yearlong (Start of Sem. 1 – End of Sem. 2)	10/8/19	10/25/19
Spring (Start of Sem. 2 – End of Sem. 2)	3/10/20	3/25/20

⁴**CAP Bills will be mailed home on the dates above and emailed to the USI eagles mail account automatically on or after the 10th of each month. Visit usi.edu/cap/paymybill for more information.**

Contact the CAP Office with questions: 812-228-5022 or cap@usi.edu